



CONSTITUTION

Name

The club will be called YATELEY CRICKET CLUB and will be affiliated to the ENGLAND AND WALES CRICKET BOARD through affiliation to the HAMPSHIRE CRICKET BOARD

Aims and Objectives

To foster and promote the participation in cricket at all levels within the community and within the sport, providing opportunities for recreation, coaching and competition.

To manage Yateley Cricket Club.

To ensure that all members, playing and non-playing, abide by the ECB Code of Conduct which incorporates the Spirit of Cricket and by the Laws of Cricket.

To ensure a duty of care to all members of the club by adopting and implementing the ECB 'Safe Hands - Cricket's Policy for Safeguarding Children' and any future versions of the Policy.

To ensure a duty of care to all members of the club by adopting and implementing the ECB Club Inclusion and Diversity Policy and any future versions of the Policy.

To encourage all members to participate fully in the activities of the club.

Membership

Membership shall be open to all irrespective of age, gender, disability, race, ethnic origin, creed, colour, social status or sexual orientation. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.

The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or cricket into disrepute. Appeal against refusal or removal may be made to the Committee who shall appoint an Appeals Committee to hear the appeal.

Membership should consist of officers and members of the club. All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted. Members will be enrolled in one of the following categories:

- Senior Mens
- Senior Ladies
- Family (maximum 2 adults)
- Junior (under 17 years on 1 September)
- Student (over 17 years)
- Non playing
- Associate (social)
- Honorary life including vice presidents

All categories of full playing and non-playing membership are entitled to vote on each resolution at General Meetings, as are Juniors over 16 years of age, President, Vice Presidents, and Honorary Life Members providing they have paid their relevant subscription due for the past season. Juniors under the age of 16 years shall not be entitled to record individual votes but one collective vote on their behalf may be recorded through the Juniors' Manager or other nominated person in her/his absence. The vote can only reflect the wishes of those Juniors whose subscriptions have been paid in respect of the previous season.

Membership Fees

Membership fees will be set annually and agreed by the Executive Committee or determined at the Annual General Meeting. Fees should be paid annually in full by 31 May although the Executive Committee may permit fees to be paid in instalments in exceptional circumstances.



CONSTITUTION cont'd

Officers of the Club

The **principal** officers of the club will be:

- President (non executive)
- Chair
- Vice Chair
- Secretary
- Treasurer
- Fixtures Secretary
- Membership Secretary
- Clubmark Compliance Officer
- Club Development Officer
- Welfare Officer

Officers will be elected or re-elected annually at the Annual General Meeting.

Committee

The club will be managed through the Executive Committee consisting of the “principal officers of the club” above and other elected members as required. Only these posts will have the right to vote at meetings of the Executive Committee. Senior team captains and junior managers may attend Executive Committee meetings but are not entitled to vote. The Executive Committee will be convened by the Secretary of the club and will hold no less than 9 meetings per year. The quorum required for business to be agreed at Executive Committee meetings will be 5. The Executive Committee will be responsible for adopting new policies, codes of conduct and rules that affect the organisation of the club and will have powers to appoint sub-committees as necessary and appoint advisers to the Executive Committee as required to fulfil its business. The Executive Committee will be responsible for disciplinary hearings of members who infringe the club rules, regulations and constitution. The Executive Committee will be responsible for taking any action of suspension or discipline following such hearings.

Finance

All club monies will be banked in an account held in the name of the club. The Club Treasurer will be responsible for the finances of the club. The financial year of the club will end on 31 October. A verified statement of annual accounts will be presented by the Treasurer at the Annual General Meeting. Any cheques or other negotiable documents drawn against club funds should hold the signatures of any two authorised signatories as agreed by the Executive Committee one of whom would normally be the Treasurer.

Annual general meetings

Notice of the Annual General Meeting (AGM) will be given by the Secretary giving at least 21 days advance notice to all members. The AGM will receive reports from officers of the Executive Committee and a statement of the verified accounts. Nominations for officers of the Executive Committee will be sent to the Secretary prior to the AGM and election of officers will take place at the AGM. All officers and members (other than Associate members) over 16 years of age have the right to vote at the AGM. The quorum for AGM's will be 15. The Executive Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Other members may also call an EGM but this necessitates that the resolution has been signed by no less than 10 members and should be sent to the Secretary who will arrange for the meeting to be convened within 28 days. Procedures for EGMs will be the same as for the AGM.

Committee (or its sub-committee) has the power to take appropriate disciplinary action, including the termination of membership.



CONSTITUTION cont'd

Discipline and appeals

All complaints regarding the behaviour of members should be lodged in writing with the Secretary.

The Committee shall appoint a Disciplinary sub-committee who will meet to hear complaints within 7 days of a complaint being lodged. Any member requested to attend a Disciplinary sub-committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Committee (or its sub-committee) has the power to take appropriate disciplinary action, including the termination of membership.

The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days following the hearing.

There shall be a right of appeal to the Committee against either the finding or the sanction imposed or both following disciplinary action being taken. The Committee shall appoint an Appeals Committee (a maximum of three) which shall not include members involved with the initial disciplinary hearing but may include non members of the club. The Appeals Committee shall consider the appeal within 10 days of the Secretary receiving the appeal. The individual submitting the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties

Dissolution

If at any general meeting of the club a resolution is passed calling for the dissolution of the club the Secretary shall convene an EGM to be held no more than 28 days thereafter to discuss and vote on the resolution. If at that EGM the resolution is carried by at least two thirds of the voting membership the executive Committee shall at a date to be agreed realise the assets of the club and discharge all debts and liabilities of the club.

After discharging all debts and liabilities the remaining assets shall not be paid or distributed amongst the membership of the club but shall be given or transferred to the ECB (cricket's governing body) or any other voluntary CASC registered cricket organisation in the area having objectives similar to those of the club. The liabilities of members of the Executive Committee are limited to the assets of the club.

Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

Declaration

YATELEY CRICKET CLUB hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED:

DATE: **24th January 2013**

NAME: **Chris Jacobs**

POSITION: **CHAIR**

SIGNED:

DATE: **24th January 2013**

NAME: **Rob Bartlett**

POSITION: **SECRETARY**

